

CARING FOR THE CAREGIVER GRANT PROGRAM

Margaret T. Stoeckinger Foundation, Inc.

Foundation Mission Statement:

The mission of the Foundation is to enhance health ministries in Catholic parishes and missions, non-Catholic congregations, synagogues or mosques and through appropriate agencies and organizations within the geographical boundaries of the Catholic Diocese of Lexington, KY with a commitment to the health of entire families. This will be accomplished through the “Faith Community Nursing” and “Caring for the Caregiver” Programs and other programs that may be approved by the Board of Directors.

CARING FOR THE CAREGIVER GRANT PROGRAM DESCRIPTION:

The Caring for the Caregiver Grant Program promotes, implements, and provides financial support of up to \$5000 per applicant annually to programs that provide workshops and conferences for family caregivers and professionals who care for the terminally ill, elderly or dependent children in the geographical boundaries of the Catholic Diocese of Lexington. There are two types of grants.

1. Seed Money Grants are intended for initiating a Caring for the Caregiver Program. These funds may be used for necessary start-up expenses. The ultimate objective of this seed grant is that the recipient organization will make a commitment to the future of the program by providing on-going support in its annual budget.

2. Grants to Organizations are intended to help improve or enhance established Caring for the Caregiver workshops and conferences. These grants are typically paid after actual expenses are presented to the Board treasurer, but may be paid in advance in some circumstances, if requested and justified.

APPLICATION AND REVIEW PROCEDURES:

Initial Contact: Discussion with the Caring for the Caregiver Committee is recommended, but not required, in advance of making an application.

Limitations: The Grants Committee gives consideration to organizations providing services only in the geographical boundaries of the Catholic Diocese of Lexington, KY. Funds granted must be used for the purpose stated in the application. Grants up to \$1,000 can be approved on a monthly basis by the Grant Committee. Grants over \$1,000 will need full board approval. The board meets quarterly (February, May, August and November).

Terms of Grant Award: If an award is granted, the recipient is required to submit reports at 6 month intervals and until the funds are spent. The report must demonstrate that the grant was used for the intended purpose and should document the results of the investment. All grant funds not used for the specific purpose designated on the grant proposal must be returned to the Stoeckinger Foundation with a final report. Failure to comply with these requirements will disqualify an organization from consideration for future funding.

CARING FOR THE CAREGIVER GRANT APPLICATION GUIDELINES

In letter format, please explain the content and intent of your project, workshop or conference, the level of attendance expected, the date and site of the program, the budget including all sources of support and other pertinent information. If the program has been presented previously please provide a brochure promoting that presentation. Include no more than four pages (one side, double spaced, typed) as the application.

1. Introduction: Below explain the process of preparing for the program, workshop or conference you intend to provide. (Is staff in place to provide the program? Who would be expected to attend the program? How will the program be promoted? Will volunteers be involved?)

2. Problem Statement or Needs Assessment: Document the needs to be met or problems to be solved by the grant.

3. Objectives: In measurable terms, describe the expected benefits resulting from grant support.

4. Methods: Describe the activities to be employed to achieve the objectives.

5. Evaluation: Develop a plan for determining whether objectives are met and methods are followed. (For example, ask for comments from attendees of the program. Record the number of people involved.)

6. Co-existing and Future Funding: Describe a plan for Caring for the Caregiver activities during and beyond the grant period. (What other resources, donors, programs are available or might be available in the future?)

7. Budget: Explain the amount needed by enclosing a budget with projected income and expenses.

<p>Please mail all applications to: Caring for the Caregiver Grant Committee Margaret T. Stoeckinger Foundation, Inc. 320 Rose Lane Lexington, KY 40508</p>	<p>Or: Email to stoeckingerfnd@gmail.com (in Microsoft Word format or PDF)</p>
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